

**MINUTES**  
**Board Meeting**  
**October 17, 2006**

The Alabama Board of Home Medical Equipment Services Providers met on Tuesday, October 17, 2006 in Montgomery at the Board office for the purpose of conducting Board business. Those in attendance were as follows: Mike Benefield, Chairman; Diane Garrett Williamson, Member; Leigh Ann Matthews, Member; Diane Starnes, Member; and Roger Schofield, Board Member. Lewis Fuller, Vice Chair and John Beard, Member were not present. The Board consisting of a quorum continued with a voting meeting. Also present was Ms. Paula Scout McCaleb, Executive Director and Dana Billingsley, Legal Counsel.

The meeting was called to order at 9:13 a.m. with a quorum present.

The meeting was advertised on the Board's Web Site, and the Secretary of State's Web Site in accordance with the Open Meetings Act.

A motion was made by Leigh Ann Matthews to approve the August 22, 2006 Board Meeting Minutes. The motion was seconded by Roger Schofield and was unanimously carried by the Board.

A motion was made by Diane Starnes to leave it to the discretion of the investigative committee to pursue every legal remedy to enforce orders of the board. The motion was seconded by Diane Garrett Williamson. The Motion passed unanimously.

The Board then began review of Bids for Inspector, Investigator, and Administrative Services.

The Executive Director Report was presented by Paula Scout McCaleb

Dana Billingsley presented a Legal Update.

Diane Starnes made a motion, seconded by Leigh Ann Matthews to utilize calling of licensees who have not renewed. The motion passed unanimously.

The Board then began review of Bids for Inspector, Investigator, and Administrative Services.

A motion was made by Roger Schofield to accept Dennis Trammels bid as the lowest qualified bidder for Investigator Services pending acceptance of an agreed upon job description. The motion was seconded by Diane Garrett Williamson. The motion passed unanimously.

A motion was made by Roger Schofield to accept Dennis Trammels bid as the lowest qualified bidder for Investigator Services pending acceptance of an agreed upon job description and availability to handle the work load. The motion was seconded by Diane Garrett Williamson and unanimously approved by the Board.

A motion was made by Diane Starnes, seconded by Leigh Ann Matthews to accept the revised Site Inspection Form with noted changes. The motion passed unanimously.

A motion was made by LeighAnn Matthews, seconded by Diane Garrett Williamson to nominate Mike Benefield as Chairman. The motion passed unanimously.

A motion was made by Leigh Ann Matthews, seconded by Diane Starnes to nominate Diane Garrett Williamson as Vice Chair. The motion passed unanimously.

The time being 12:35 p.m. and there being no further board business, a motion was made by Leigh Ann Matthews for the meeting to adjourn. The motion was seconded by Diane Garrett Williamson and was unanimously carried by the Board.

Respectfully Submitted,

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Mike Benefield, Chairman

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Paula McCaleb, Executive Director

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Diane Garrett Williamson, Vice-Chair